

Office
Pretoria

Enquiries
Ms. Thirushka
Chetty

Telephone
(012) 422-7448

Facsimile
(086) 612 - 5232

Room
Linton House,
Ground Floor,
Brooklyn Bridge,
Pretoria

Reference
RFP 39/2016

Date
2017/01/04

TO WHOM IT MAY CONCERN

South African Revenue Service
Pretoria Head Office
570 Fehrsen Street
Brooklyn Bridge
Pretoria
P O Box 2127, Groenkloof, 0027
Telephone (012) 422-4000
tenderoffice@sars.gov.za

Dear Sir/Madam,

**REQUEST FOR PROPOSAL : PROVISION OF MEDIA BUYING SERVICES
FOR THE SOUTH AFRICAN REVENUE
SERVICE**

BRIEFING SESSION : 23 JANUARY 2017 AT 13H00

CLOSING DATE : 13 FEBRUARY 2017 AT 11H00

TENDER NUMBER : RFP 39/2016

You are invited to submit a Proposal for the services as indicated in the attached tender forms.

The conditions contained in the RFP and the SARS Procurement Policy (available on the SARS website) is applicable. The bid document must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer
- b) Tender number
- c) Closing date and time

The following conditions will apply to the submission of the bid documents.

- 1. All bid documents must be submitted in accordance with the instructions in the RFP document;
- 2. Bid documents may either be posted to the Tender Office; SARS Procurement Department, Linton House, 570 Fehrsen Street, Brooklyn Bridge, Brooklyn, Pretoria, 0181 OR placed in the tender box at the main entrance at the aforesaid address;



South African Revenue Service

3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used to send or deliver such documents to SARS; and
4. Late bids will not be accepted.

Please direct all enquiries to Ms Thirushka Chetty on (012) 422 7448 and email: tenderoffice@sars.gov.za OR rft-professionalservices@sars.gov.za

The bid forms must be completed fully.

Yours faithfully

A handwritten signature in black ink, appearing to read 'J. Makhubu', is positioned above the printed name.

MR JOHNSTONE MAKHUBU
GROUP EXECUTIVE: PROCUREMENT